

**Agreement by Resident  
Smoke –Free Housing Policy in Jordan Towers  
Red Wing Housing and Redevelopment Authority**

1. Smoking is not permitted anywhere in the building, including apartments, in accordance with the following guidelines. Effective on July 1 2010, all current residents, all guests, and all new residents of Jordan Towers I and II on and after this date will be prohibited from smoking anywhere in the building, including in apartment units.
2. Any deviation from the smoke-free policy by any resident, a member of their household, or their guest will be considered a lease violation. Three (3) violations will result in lease termination.
3. “No Smoking” signs will be posted outside and inside the building but Resident will adhere to this Policy regardless if signs are posted or not.
4. Smoking outside the building is limited to the following areas, if any: The concrete area of the NW corner of Jordan Towers II next to the breezeway.
5. If a resident smells tobacco smoke in any place in the building, they may report the incident by filling out a “Notice of Smoking Incident” form and turn it into the HRA office as soon as possible. Management will seek the source of the smoke and take appropriate action.
6. For the health and safety of the Red Wing Housing and Redevelopment Authority employees and their representatives, no resident shall have any type of tobacco or related product burning at such time as any employee or representative of the HRA enters and remains in your apartment unit. If any resident refuses to put out the burning tobacco or related burning product prior to the employee or representative entering the apartment, or if the resident lights a tobacco or related product while an employee or representative remains in the apartment, the employee or representative shall vacate your apartment immediately and shall not return until such time as there is no longer any tobacco or related product burning. This may result in a delay of services in your apartment.
7. Upon adoption of this policy, all new and existing residents living in Jordan I and II will be given two (2) copies of the policy. After review, all residents will sign both copies and return one to the HRA office for placement in the residents file. Failure by the resident to return a signed copy to the HRA office will result in a violation of lease terms.
8. The HRA will provide information and referrals to the appropriate organization on smoking cessation and behavior modification. All costs that may be incurred will be the responsibility of the resident.

**RESIDENT CERTIFICATION**

I have read and understand the above smoke-free policy and I agree to comply with the provisions of the policy. I understand that failure to comply may constitute reason for termination of my lease.

Resident Signature:

Date:

\_\_\_\_\_