

*Exhibit A*

**Smoke—Free Policy  
For  
Jordan Towers and Jordan Towers II**

To insure that the quality of air and the safety of residents in Jordan Towers I and II, the Red Wing Housing and Redevelopment Authority has declared that Jordan Towers I located at 433 W. 4<sup>th</sup> St. and Jordan Towers II located at 440 W 5th Street are smoke free buildings. Smoking is not permitted in any area of the buildings including apartments. Smoking is only permitted in specifically designated areas, if any, outside of the building.

Adopted: January 12, 2010

Attachment to Exhibit A  
**Agreement by Resident**  
**Smoke –Free Housing Policy in Jordan Towers**  
**Red Wing Housing and Redevelopment Authority**

1. Smoking is not permitted anywhere in the building, including apartments, in accordance with the following guidelines. Effective on July 1 2010, all current residents, all guests, and all new residents of Jordan Towers I and II on and after this date will be prohibited from smoking anywhere in the building, including in apartment units.
2. Any deviation from the smoke-free policy by any resident, a member of their household, or their guest will be considered a lease violation. Three (3) violations will result in lease termination.
3. “No Smoking” signs will be posted outside and inside the building but Resident will adhere to this Policy regardless if signs are posted or not.
4. Smoking outside the building is limited to the following areas, if any: The concrete area of the NW corner of Jordan Towers II next to the breezeway.
5. If a resident smells tobacco smoke in any place in the building, they may report the incident by filling out a “Notice of Smoking Incident” form and turn it into the HRA office as soon as possible. Management will seek the source of the smoke and take appropriate action.
6. Upon adoption of this policy, all new and existing residents living in Jordan I and II will be given two (2) copies of the policy. After review, all residents will sign both copies and return one to the HRA office for placement in the residents file. Failure by the resident to return a signed copy to the HRA office will result in a violation of lease terms.
7. The HRA will provide information and referrals to the appropriate organization on smoking cessation and behavior modification. All costs that may be incurred will be the responsibility of the resident.

**RESIDENT CERTIFICATION**

I have read and understand the above smoke-free policy and I agree to comply with the provisions of the policy. I understand that failure to comply may constitute reason for termination of my lease.

Resident Signature:

\_\_\_\_\_

Apartment Number: \_\_\_\_\_ Date: \_\_\_\_\_